<u>Conditions for stipulating the contract, beginning the activities, keeping the</u> <u>research fellowship at TRDF/TECHNION</u>

<u>HR Requirements</u>

- 1. Every employee must be accepted for studies and receive a study permit before he can be employed.
- 2. Each employee needs an employee visa, without the visa he can't start his employment. Each person can get a visa only for 5 years, and it's valid each time for a year.
- 3. The passport must be valid for 18 months forward before we start the process.
- 4. The process can take about 3-4 month, from the moment the employee gets their visa in their home country they have a month to get arrive in Israel.
- 5. The employee will need to pay taxes, they can choose if to pay in Israel or in their home country, and the taxes are deducted from the employee's salary.
- 6. The employee will be bound by the labor laws of the State of Israel, for example, they can't work on holidays and Saturdays.
- 7. The employee spouse can't work in Israel, only if they find a working place that wants to hire him/her.

Graduate School Requirements

- 1. Advisor please contact an advisor prior to applying .
- Transcripts and Diplomas A certified and official transcript and diplomas or confirmations of eligibility of each of the degrees (Bachelor and Master), including the GPA translated officially to English or Hebrew.
- 3. Applicants who have not yet graduated will send the current transcript. Candidates who have completed their studies at Technion do not need to send these documents
- 4. Ranking Your place in class is to be submitted by candidates who have not graduated from Technion if available.
- 5. Recommendations All applicant must submit two academic recommendations, one of them from the Master's thesis advisor.. In addition:
 - Applicants who have studied toward their Master's Degree in the Technion in the three years prior to applying are exempt from this requirement.